

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

Monday, March 9, 2026

Held via Zoom Meeting Platform

Altoona, Pennsylvania

ACTION SUMMARY

Due to lack of a Quorum, there are no actions taken by the SAWDB Executive Committee at its regular meeting held on March 9, 2026, at the Southern Alleghenies Planning and Development Commission and via the Zoom meeting platform.

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Members Participating

Cory Sisto	IFC Services
Keith Baker	BWPO
Sharon Clapper	Clapper Industries

Non-Members

Aaron Thomas	Tableland Services
Amy Horwath	Goodwill
Amy Kimmel	Tableland Services
Barb Covert	E & T
Brad Burger	Goodwill
Debbie Ankney	Tableland Services
Erin Geller	Goodwill Bedford
Gwen Fisher	Goodwill
Judy Lutz	E & T
Lisa Phillips	Tableland
Rebecca Lowry	Tableland Services
Renee Imgrund	Goodwill
Jennifer Sklodowski	SAP&DC
Jill Reigh	SAP&DC
Sydney Burkes	SAP&DC
Tim Baranik	SAP&DC
Carrie Fisher	SAP&DC

Call to Order

SAWDB Chair, Mr. Cory Sisto, called the meeting of the Southern Alleghenies Workforce Development Board Executive Committee to order at 10:00 a.m. The meeting was held via Zoom meeting platform.

Board Resignations Accepted

Mr. Sisto acknowledged two board resignations, Mr. Craig Shcield who is moving to a different role and has someone in the pipeline within their organization who is awaiting documentation to be recommended for the board seat. Mr. Brock Kull with Manpower. The board has accepted both of those resignations with respect and regret. Both have been active and great participants with the board.

Approval of Minutes from January 13, 2026

Quorum was not achieved. Therefore, Approval of Minutes is postponed until the October Executive Committee meeting.

Director's Report

Red/Green Report

Ms. Jennifer Sklodowski referred to the Red/Green Report and noted that this report reflects five months of expenditures. Invoices are due on the 12th of every month. Quarterly expenditure rates are measured against 80% expenditure requirement. The report reflects a positive position with no problem hitting the 80% expenditure requirement.

TANF funding has a good amount spent. What the report shows is Tableland has used all of the TANF funding. Ms. Sklodowski reached out to Goodwill on Friday and asked if they could look at their TANF funding and look at what they project they are going to be spending for the remainder of the fiscal year and if they were willing to relinquish any money left over back. Goodwill can relinquish between 10K to 15K. That will be transferred to give Tableland more funds to finish the fiscal year.

Ms. Sklodowski referred to page 2 of the Red/Green report and stated that it tracks expenditure rates as measured against the 20% and 75% WIOA expenditure requirements. Providers are in a strong position.

Adjustment on prior approval – Moving of funds from DW – Adult Budget Modification – Incumbent Worker Funding Addition

Ms. Sklodowski asked for a modification to the previous approval of moving \$300K from Dislocated Worker to Adult. Ms. Sklodowski was contacted by an individual in economic development concerning a Blair County employer that was requesting incumbent worker training assistance funding. The employer is bringing 35 new jobs to Blair County. While checking with the fiscal department it was decided to rescind the \$300K approval and instead move \$250K from Dislocated Worker to Adult. The other \$50K would be added as a line item for incumbent worker in the budget. Ms. Sklodowski feels this is a good opportunity for Blair County. She spoke with the site administrator for Blair County, and she expressed a few concerns about the company. The company has been in the county for a long time and hasn't always cooperated or utilized the CareerLink® system. One of the stipulations to receive the funding, the company will need to be active with CareerLink® and put these jobs on the CareerLink® site with this being an opportunity to bridge the gap.

Ms. Sklodowski is asking to rescind the prior approval for \$300K then requesting to move \$250K from Dislocated Worker to Adult. Then adding incumbent worker as a line item to the budget and move \$50K into that line item.

Mr. Keith Baker referred to the layoffs in Somerset County in Bedford and asked if there was enough in dislocated worker to do OJTs.

Ms. Sklodowski ensured there is enough for Adult OJT's the issues with Youth finances are what is coming short. There is enough funding for Adult and Dislocated Worker for OJT with enough to have padding o move into the next fiscal year as a carryover.

Ms. Sharon Clapper asked with plant closures in other counties would we be willing to offer this same funding opportunity to them.

Ms. Sklodowski ensured once approved the line item for incumbent worker will stay on the budget and will automatically put money into incumbent worker. The way the training numbers are for the next fiscal year, that money will be needed. The training we're supporting is under 18% if it goes between 40-50% its going to be difficult to meet those benchmarks. There is an over abundance of Dislocated Worker money which won't cause issues if moved to incumbent worker.

Mr. Sisto clarified that this money isn't earmarked for one company, the money is getting put into the budget, and that anyone could be eligible for that funding should they apply or they match in programming. It will be first come, first serve.

Ms. Sklodowski will send out the ballot to approve. The state has spoke to Ms. Sklodowski about PY '24 money that make be available which she asked for more Youth money for summer programs.

Ms. Sklodowski to send ballot out for approval.

Request for Support – Cambria and Somerset Job Fair

Ms. Sklodowski received a request for support for the Cambria County Job Fair which is taking place May 5th in the amount of \$1,000. The Somerset County is requesting \$1,800 to support the job fair taking place on April 16th.

Ms. Sklodowski to send ballot out for approval.

Request for Support – Saxton Community Outreach

Ms. Sklodowski received a request for support for the Saxton Area Outreach for the Library. The CareerLink® is spending time in the Saxton Area Library, and the rent is \$450 and they are requesting support for the \$450 to utilize the library.

Ms. Sklodowski to send ballot out for approval.

One-Stop Operator Report

Mr. Brad Burger provided updates on the Blair team that submitted to the Pennsylvania Workforce Development Association their request for nominees for awards and an individual award. The Governor's individual award went to Tyler Dorsey, who is a participant and is going to receive the award at the conference. Related to this, he was served with our whole continuum of care for our CareerLink® system, which included the Altoona area school districts, adult literacy, Title II program, the re-entry services, Title I, the Nehemia Project and so on. He was completely supported and has a good back store and turned things around in a positive way. We are very proud of that upcoming award.

Cambria County was in the spotlight at the ribbon cutting with all of the glitz and glamor thereof,

including Mr. Sisto and Ms. Sklodowski came out and other dignitaries along with the media. Mr. Burger appreciated the support of everyone.

Blair County extended its relationship with the Altoona Area School district for another year.

As far as customer satisfaction is concerned, 328 customer satisfaction surveys were conducted in February, and the overall score card is 4.92 out of 5.

Mr. Sisto attended the open house and shared that the amount of work that was put in on staff's personal time is a level of commitment that is unmatched in most organizations. He was impressed.

Other Business

None

Adjournment

There being no further business, the meeting was adjourned at 10:25 a.m.

The next meeting of the Southern Alleghenies Workforce Development Board Executive Committee will be held on **Tuesday April 14, 2026, 10:00 a.m.**