

**SOUTHERN ALLEGHENIES PLANNING & DEVELOPMENT COMMISSION
BOARD OF DIRECTORS MEETING
10:00 A.M., Wednesday, March 18, 2026
COMMISSION OFFICE**

Call to Order.....Hon. Scott Hunt

Public Comment Period.....Hon. Scott Hunt

1. Minutes

- **January 21, 2026 Board of Directors Meeting**
- **March 3, 2026 Personnel Committee Meeting**

Recommendation: Approval of Minutes, as presented.

2. Finance Report

- Accounts Payable
Represents bills paid for January/February 2026
- Bank Accounts Summary
Summary of available Commission funds

Recommendation: Approval as presented.

3. Southern Alleghenies Workforce Development Board (SAWDB)

Update on current workforce activity across the Southern Alleghenies Workforce Development Area.

Informational: No Action Needed.

4. Business Lending Report

The following loan applications have been approved by the Commission’s Loan Review Committee and are now submitted for review and action by SAP&DC’s Board of Directors.

- Loan Submissions
Benjamin S. & Mattie K. Stoltzfus
Renovations/Construction of barn and equipment shed
\$60,000

Reuben & Martha Newswanger – Modification Request
Modification to remove Wilmer F. Newswanger from deed and promissory note

Recommendation: Approval as presented.

5. Business Lending - Job Classification Change

A Personnel Committee meeting was held on March 3, 2026 via Zoom to review a proposed reclassification of the Loan Fund Coordinator position from Pay Grade A1 to Pay Grade P2. The updated job description and SAP&DC's Classification Policy are included in the packet for review.

Recommendation: Approval as presented.

6. Executive Order 12372 Projects

SAP&DC is designated by the Federal Office of Management and Budget (under E.O. 12372) to review requests for Federal financial assistance within its six-county service area for concurrence with relevant regional planning documents. The projects requesting federal financial assistance were presented and reviewed and noted as consistent with the Commission's Comprehensive Economic Development Strategy.

SAP&DC staff have reviewed proposed projects as listed.

Recommendation: Approval as presented.

7. SAP&DC Mini-Grant Program Resolution

SAP&DC plans to apply to the Pennsylvania Department of Conservation and Natural Resources (PaDCNR) Community Conservation Partnerships Program (C2P2) for \$150,000 to fund round 11 of the SAP&DC Mini-Grant Program. The SAP&DC Mini-Grant Program is used to fund various smaller recreation and conservation projects throughout the region, as decided by this Board on the recommendation of the Planning Advisory Committee.

Recommendation: Approval as presented.

8. Western Pennsylvania Conservancy Presentation

The Western Pennsylvania Conservancy (WPC) has approached SAP&DC about applying for \$200,000 from PaDCNR (matched against \$200,000 in WPC funding) to update the Natural Heritage Inventory of each of our counties. If the Board decides to support this application, a resolution must be signed that is included in your packet.

Recommendation: Approval as presented.

9. Other Business

- Next SAP&DC Board of Directors Meeting: May 27, 2026 at 10:00 AM with the Finance Committee Meeting beginning at 9:15 AM to review the budget.

Adjournment