

**SOUTHERN ALLEGHENIES  
WORKFORCE DEVELOPMENT BOARD (SAWDB)**

**SAWDB EXECUTIVE COMMITTEE MEETING**

**December 9, 2025**

**10:00 AM**

**Southern Alleghenies Planning and Development Commission, also available via Zoom Meeting Platform  
Altoona, PA**

**AGENDA**

<b><u>TOPIC</u></b>	<b><u>NAME</u></b>
<b>Welcome and Introductions</b>	<b>Cory Sisto, SAWDB Chair</b>
<b>Approval of Minutes from October 14, 2025 *</b>	<b>Cory Sisto</b>
<b>Director's Report</b>	<b>Jennifer Sklodowski, SAWDB Director</b>
<ul style="list-style-type: none"><li>• <b>Red/Green Report</b></li><li>• <b>Tri-State Apprenticeship Consortium</b></li><li>• <b>State Compliance Report</b></li></ul>	
<b>One-Stop Operator Report</b>	<b>Bradley Burger, Lead OSO Representative</b>
<b>Other Business</b>	<b>All</b>
<b>Adjournment</b>	

**\*Requires Formal Action**

**SOUTHERN ALLEGHENIES WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING**

**Tuesday, October 14, 2025**

**Southern Alleghenies Planning and Development Commission, also available via Zoom  
Meeting Platform  
Altoona, Pennsylvania**

**ACTION SUMMARY**

Due to lack of a Quorum, there are no actions taken by the SAWDB Executive Committee at its regular meeting held on October 14, 2025, at the Southern Alleghenies Planning and Development Commission and via the Zoom meeting platform.

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**Members Participating**

Cory Sisto	IFC Services
Craig Shield	OVR
Joshua Miller	Somerset Trust Company
Keith Baker	BWPO
Sharon Clapper	Clapper Industries

**Non-Members**

Aaron Thomas	Tableland Services
Amy Horwath	Goodwill
Amy Kimmel	Tableland Services
Barb Covert	E & T
Brad Burger	Goodwill
Debbie Ankney	Tableland Services
Gwen Fisher	Goodwill
Heather Saly	PACL Cambria/Somerset
Linda Straka	Career Planner for Somerset County
Lisa Phillips	Tableland Services
Rebecca Lowry	Goodwill
Sarah Helman	Goodwill
Jennifer Sklodowski	SAP&DC
Emily Hite	SAP&DC
Jill Reigh	SAP&DC
Jim Walker	SAP&DC
Sydney Burkes	SAP&DC
Tim Baranik	SAP&DC
Carrie Fisher	SAP&DC

**Call to Order**

SAWDB Chair, Mr. Cory Sisto, called the meeting of the Southern Alleghenies Workforce Development Board Executive Committee to order at 10:00 a.m. The meeting was open to the public and available virtually using Zoom.

**Welcome and Introductions**

Mr. Cory Sisto welcomed and congratulated Ms. Sydney Burkes on accepting the position of Workforce System Operations Specialist at the Southern Alleghenies Planning and Development Commission.

## **Approval of Minutes from July 8,2025 and September 9, 2025**

Quorum was not achieved. Therefore, Approval of Minutes is postponed until the December Executive Committee meeting.

### **Director's Report**

#### Red/Green Report

Ms. Jennifer Sklodowski referred to the Red/Green Report and noted that invoices are due on the 12<sup>th</sup> of every month. Quarterly expenditure rates are measured against 80% expenditure requirement. The 1<sup>st</sup> page of the Red/Green Report reflects two months of expenditures, and it's apparent that it's moving slower than anticipated. The invoices that were received on the 12<sup>th</sup> of this month will hopefully show an increase moving forward.

Ms. Sklodowski referred to page 2 of the red/green report showing quarterly expenditures measured against the 20 and 75% of WIOA expenditure requirements. The quarter targets have been met and are moving in a good pace with the Youth Work Experience. Ms. Sklodowski thanked and congratulated the providers on the good start.

#### Financial Overview

Ms. Sklodowski received an email on September 30<sup>th</sup> from the Commonwealth with the United State Department of Labor contingency plan for review. It is anticipated by the Commonwealth that the second increment of WIOA funding and reimbursement processing will continue. We remain in a strong position overall, even during the current shutdown, because of the carryover, plus the PY '25 grant funds are still available.

#### ARC Power Grant Partnership Opportunity

Ms. Sklodowski was approached by Westmoreland and Fayette Counties a few months ago about partnering with them for an ARC Power Grant. We are in the process of writing the grant, which is an art investment supporting partnerships in Healthcare Ecosystems Initiative Proposal. It is a Regional Healthcare Employment Ecosystem. There are 14 counties in Pennsylvania that are going to be a part of the grant. The counties are:

- Fayette
- Armstrong
- Beaver
- Bedford
- Blair
- Butler
- Cambria
- Fulton
- Greene
- Huntingdon
- Indiana
- Somerset
- Washington
- Westmoreland

It is designed to strengthen the health care workforce pipeline across the impacted communities in Southwest Pennsylvania. The Planning department at SAPDC wrote a goal impact for the Workforce Development Board. She submitted the goals to expand training opportunities, advance career pathways, support partnerships among employers, educators, and community organizations. This initiative is going to address critical health care and labor shortages within these regions. It directly aligns with the ARC strategic investment goals and POWER priorities by advancing workforce development, improving community health outcomes, and enhancing economic opportunities. The Workforce Development Board is in for 350K, and it is a match with salary infringement, mileage and travel, six internships, work experience and were currently looking for 44 participants in work experience, just in healthcare classroom training there is an extra \$75K. There is a \$15K stipend, and incumbent worker training which 15 participants will be served with supportive services. The operating cost for the work experience, on the job training and job shadowing is \$35K for 44 participants, which equates to \$800 a piece.

Mr. Josh Houser inquired about the targeted date.

Ms. Sklodowski thinks the round is still open and she believes it will be targeted for January.

Mr. Houser asked what role does the Southwest Pennsylvania commission play? Their work, their web, irrespective of their web, are they involved in the grant at all? Will there be any collaboration between the regions they are there in mention the chamber, but what about the LDD?

Mr. Cory Sisto asked, should this go forward, who within the organization will carry out this work?

Ms. Sklodowski shared that workforce staff will be managing internships within the Southern Alleghenies or other Health Care partners.

Mr. Sisto reiterated that the Workforce staff would manage 44 participants for work experience, 60 incumbent workers, that is a lot to manage. From his experience it is intensive and wanted to make sure we have the capacity to manage it.

Mr. Sklodowski reassured that the workforce staff can handle the extra workload.

#### Implementation Grant Opportunity

Ms. Sklodowski was approached by another area to partner with about an apprenticeship ecosystem in the Appalachia and are scheduling a meeting to discuss partnership opportunities. She will keep the board updated.

#### **Local Plan Deadline**

Ms. Sklodowski updated the board of the Local Plan Deadline. The 30-day commenting period ends on October 16<sup>th</sup>. A virtual meeting of the board will be scheduled to accept the Local Plan. Thus far no comments have been made, which means there will be a meeting scheduled with the board after the 16<sup>th</sup>. She will send the plan for review and approval.

### **Pathways to Care: EMT, Paramedic and Nursing Youth Internship Proposal**

Ms. Sklodowski was approached by Senator Judy Wards office with a proposal from Amazon having some money they would like to give to the Workforce Development Board and Amazon wanted a plan for what the money would be used for. There is a shortage, especially in the Huntingdon Area for EMTs and paramedics. The proposal is called Pathways to Care: EMT, Paramedic and Nursing Youth Internship Proposal. With the proposal, if a young person who is an EMT or a paramedic, and they are looking to go to nursing school, we can assist with them. The money from Amazon will serve five people. The proposal was submitted to Amazon and waiting for a response.

Ms. Sharon Clapper asked if it was five people within the Southern Allegheny Region that would do job shadowing. How will schools find out about the internship?

Ms. Sklodowski will reach out to schools and superintendents once it is granted.

### **July 2025 Labor Market Report**

Ms. Sklodowski shared the 2025 Labor Market Report for comment.

There was no further comment at this time.

### **One-Stop Operator Report**

Mr. Brad Burger reported that the Cambria County CareerLink® has been stabilized. The move is done now, and they now have a robust computer resource and a career resource area on the third floor. Goodwill and the CareerLink® team worked hard to complete the move. Ms. Heather Saly shared with Mr. Burger that Friday morning there was a line to enter the building, and there were three clients getting services in the afternoon. The library is being remodeled, and the balance of the staff are in the cipher building. There have been several job fairs that have occurred and continue to occur, including tomorrow, which will be the Blair County Job fair. Mr. Burger feels that with the facilities they are stable for the foreseeable future, and they have checked in with the partners, and they feel comfortable with the current model.

Mr. Burger shared the new president of the Federal Reserve Bank of Philadelphia, Dr. Anna Paulson, is coming to the Goodwill building in Johnstown tomorrow for a roundtable workforce discussion. Ms. Sklodowski will be attending along with others. This was highly choreographed with people coming in to plan the roundtable. This is a big thing tomorrow on October 15<sup>th</sup> and then they will be leaving and heading to their next event. It will be an hour and a half discussion with a well established agenda and the purpose is there is such a diversity in these regions that the Federal Reserve Banks are in charge of support that they get a large variation and in the makeup of how to respond to the needs of these different areas which is part of the listening tour that they are doing, and in coming to Cambria County in the Southern Allegheny region. Mr. Burger is honored to host and is looking forward to the discussion.

Ms. Sharon Clapper asked if Mr. Burger could provide some feedback from the session. Mr. Burger said from what he understands press will be attending the event and Goodwill is a host site. He will share any information he receives.

### **Other Business**

Ms. Sharon Clapper commented about the 45<sup>th</sup> annual Area of Summit that was held last week Monday through Wednesday. Monday was student day and there were approximately 300 students from local school districts in attendance. There was a day of planned activities from a drone presentation, a scavenger hunt at the Pascarella Center, a tour of Lockheed Martin, and a tour of the airport and hangars. Ms. Clapper expressed how well the students did and spoke of the scavenger hunt, the vendors were set up for the next two days. The vendors had different items to give away that the students had to hunt for, and she was really impressed with the students asking appropriate questions about the aviation industry to the various vendors, instead of just taking items off the tables. Different colleges attended such as St. Vincent, St. Francis, and a college out of New York and a different array of vendors representing the aviation industry. A student started the aviation mechanics program at the Somerset County Technology Center and is looking at continuing her education at St. Francis. There was a seventh grader who would like to be an aviation engineer who had the opportunity to meet the manager of the airport and sees himself as a pilot.

Ms. Clapper also shared that on October 15<sup>th</sup>, through the PA Smart Grant that IU8 has, has a big day at the Blair County Convention Center with 35 districts within the IU8, 28 of those districts will be at the Blair County Convention Center. All the districts were asked to have their juniors complete a survey and that information will be sent to the consultant and reviewed. Mr. Joe Fetzer who was part of StartUp Alleghenies and was the entrepreneurial coach in Somerset County, will be in attendance. The topic Mr. Fetzer will be speaking about will be Being Advanced is Brilliance in the Basics. Ms. Clapper is anxious to hear about some of the information from the juniors and base activities around their needs and suggestions they have.

Ms. Gwen Fisher the site administrator for Blair and Bedford CareerLinks® shared there are many events coming up. The Blair County job fair at the Jaffa is being held on October 15<sup>th</sup> with 95 hiring employers scheduled, which is the biggest event held. Last year over 30 people were hired on the spot at this event. On October 22<sup>nd</sup> the Bedford event with 50 hiring employers which is held at the Bedford Fairgrounds. Local media always covers these events well. Ms. Fisher thanked the board's support for these events.

Ms. Barb Covert wanted to congratulate Mr. Cory Sisto and his team at IFC, they were named Huntingdon County Employer of the Year at the October Huntingdon Chamber Gala. Mr. Sistos team was recognized for their effort for creating opportunities for self-sustaining wages. IFC Services is one of the top ten employers in Huntingdon County and their commitment to what they do, and their commitment to support other industries within the county.

Mr. Sisto thanked everyone.

### **Adjournment**

There being no further business, the meeting was adjourned at 10:37 a.m.

<p>The next meeting of the Southern Alleghenies Workforce Development Board Executive Committee will be held on <b>Tuesday, December 9, 2025 at 10:00 a.m.</b></p>
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PY23 TITLE I PROVIDER QUARTERLY EXPENDITURE RATES  
AS MEASURED AGAINST 20% & 75% WIOA EXPENDITURE REQUIREMENTS

ON TARGET

SHORTFALL

Monthlv Targets	WIOA YTH - Work Exp. (20%)	WIOA YTH - OSY (75%)
Goodwill	\$ 7,973	\$ 29,900
E&T	\$ 3,107	\$ 11,650
Tableland	\$ 4,557	\$ 17,087
Fund Total	\$ 15,637	\$ 58,637

Quarterly Targets	WIOA YTH - Work Exp. (20%)	WIOA YTH - OSY (75%)
Goodwill	\$ 23,920	\$ 89,700
E&T	\$ 9,320	\$ 34,949
Tableland	\$ 13,670	\$ 51,262
Fund Total	\$ 46,910	\$ 175,911

Provider/Fund	WIOA Youth Budget	Exp_July	Exp_Aug	Exp_Sep	QTR Target	Exp_Oct	Exp_Nov	Exp_Dec	QTR Target	Exp_Jan	Exp_Feb	Exp_March	QTR Target	Exp_Apr	Exp_May	Exp_June	Cumm_YTD	Available	20% Target	75% Target	% of Budget Spent	% of Goal Spent	
WIOA YTH - Work Exp																							
Goodwill	\$ 478,388	16,440	20,969	20,803	YES	15,598			NO				NO				\$ 73,810	\$ 404,588	\$ 95,890		15.43%	77.14%	
E&T, Inc	\$ 186,397	21,907	(2,794)	10,795	YES	7,009			NO				NO				\$ 36,877	\$ 149,520	\$ 37,279		19.78%	98.92%	
Tableland	\$ 273,397	3,348	3,485	3,283	NO	4,938			NO				NO				\$ 15,064	\$ 268,333	\$ 54,679		5.51%	27.55%	
Total WIOA Youth	\$ 938,182	\$ 38,347	\$ 21,670	\$ 34,841	YES	\$ 27,545	\$ -	\$ -	NO	\$ -	\$ -	\$ -	NO	\$ -	\$ -	\$ -	\$ 122,403	\$ 812,441	\$ 187,638		13.05%	65.23%	

Provider/Fund	WIOA Youth Budget	Exp_July	Exp_Aug	Exp_Sep	QTR Target	Exp_Oct	Exp_Nov	Exp_Dec	QTR Target	Exp_Jan	Exp_Feb	Exp_March	QTR Target	Exp_Apr	Exp_May	Exp_June	Cumm_YTD	Available	20% Target	75% Target	% of Budget Spent	% of Goal Spent	
WIOA YTH - OSY																							
Goodwill	\$ 478,388	52,193	51,701	65,722	YES	52,925			NO				NO				\$ 229,541	\$ 255,857	\$ 958,799		46.52%	62.02%	
E&T, Inc	\$ 186,397	23,050	23,722	16,181	YES	12,007			NO				NO				\$ 74,940	\$ 111,457	\$ 139,788		40.20%	53.61%	
Tableland	\$ 273,397	19,133	14,932	24,556	YES	25,683			NO				NO				\$ 84,304	\$ 189,093	\$ 205,048		30.84%	41.11%	
Total WIOA Youth	\$ 938,182	\$ 94,376	\$ 80,355	\$ 106,439	YES	\$ 90,615	\$ -	\$ -	NO	\$ -	\$ -	\$ -	NO	\$ -	\$ -	\$ -	\$ 381,785	\$ 566,407	\$ 703,644		40.99%	54.26%	