

**SOUTHERN ALLEGHENIES PLANNING & DEVELOPMENT COMMISSION  
BOARD OF DIRECTORS MEETING  
10:00 A.M., Wednesday, March 20, 2024  
COMMISSION OFFICE**

**Call to Order.....Hon. Scott Walls**

**Public Comment Period.....Hon. Scott Walls**

**1. Minutes**

➤ **January 17, 2024 Board of Directors Meeting.....(Pages 1 - 7)**

**Recommendation:      Approval of Minutes, as presented.**

**2. Finance Report.....(Pages 8 - 10)**

➤ Accounts Payable (Pages 8 - 9)

Represents bills paid for January/February 2024

➤ Bank Accounts Summary (Page 10)

Summary of available Commission funds

**Recommendation:      Approval as presented.**

**3. Southern Alleghenies Workforce Development Board (SAWDB).....(Pages 11 – 20)**

The 2023 Southern Alleghenies Workforce Development Board Annual Report was submitted to the state on February 2, 2024 and is included in this packet for you to review. It highlights the region's top accomplishments, success stories and best practices achieved throughout PY'23 in workforce development. Along with that report, the region's PA CareerLink quarterly snapshots for PY'23, Quarter 2 are also included for review.

The full Workforce Development Board for the Southern Alleghenies Region met on Tuesday February 13, 2024, with the Young Adult Council meeting taking place a week before. Both meetings gave members an occasion to enjoy presentations from the Youth Refuge Network, Tableland Services, Inc., and AmeriCorps Vista. The next SAWDB meeting will take place on May 14, 2024, at 9:00 AM at the Somerset Country Club. Terry Wiltrout, Chair of the Pennsylvania State Workforce Development Board will be participating in the meeting on that day.

**Informational:              No Action Needed.**

**4. EARN Program**

Update on EARN Program status and monitoring reviews.

**Informational:            No Action Needed.**

**5. Comprehensive Economic Development Strategy Update.....Presentation**

This year, SAP&DC’s Planning Division is required to develop a new Comprehensive Economic Development Strategy, or CEDS, for the six-county region. The new CEDS will address the years 2025-2029.

**Informational:            No Action Needed.**

**6. Mini-Grant Resolution.....(Page 21)**

SAP&DC is applying for a DCNR C2P2 grant totaling \$200,000 on April 3, 2024. The grant funds will be used to fund Round 11 of the Southern Alleghenies Mini-Grant Program in 2025. The match from the awarded projects will be used as SAP&DC’s match for the grant.

**Recommendation:        Approval as presented.**

**7. Executive Order 12372 Projects.....(Pages 22 - 23)**

The Federal Office of Management and Budget designated SAP&DC, under E.O. 12372, to review requests for Federal financial assistance within its six-county service area for concurrence with relevant regional planning documents.

SAP&DC staff have reviewed the proposed projects as listed.

**Recommendation:        Approval as presented.**

**8. Business Lending Report.....(Pages 24 - 26)**

The following loan applications have been approved by the Commission’s Loan Review Committee and are now submitted for review and action by SAP&DC’s Board of Directors.

➤ Loan Submissions

Aaron Z. & Arlene H. Fox  
Acquisition of farm real estate  
\$200,000

Merle M. & Priscilla S. Fox  
Acquisition of farm real estate  
\$154,400

John A. & Mary Ella Zimmerman  
Acquisition of farm real estate  
\$200,000

**Recommendation:**      **Approval as presented.**

- 9. Raystown Lake Upper Corners Eco-Adventure Lodge Concept.....(Pages 27 – 29)**  
The Huntingdon County Visitor’s Bureau is asking SAP&DC to join other groups to demonstrate support to ask the Army Corps of Engineers to undertake the necessary market studies to begin the process of establishing a commercial property on Raystown Lake.

The recommendation would be for an Eco-Adventure Lodge that would include accommodations, recreation facilities, commercial attractions, outfitter services and retail amenities. This facility would function as a vendor on Raystown Lake much Like Seven Points Marina and Raystown Lake Resort.

**Recommendation:**      **Approval as presented.**

- 10. Southern Alleghenies Business Development Services Mid-Year Report.....(Pages 30 – 43)**

SAP&DC offers a number of business assistance services. A mid-year progress report is provided.

**Informational:**      **No Action Needed.**

- 11. The Alleghenies Outdoors - Moving the Recreation Economy Forward Plan.....Handout**

The plan in its final form is now provided. The Steering Committee that worked on developing the plan will be meeting to discuss implementation strategies.

**Informational:**      **No Action Needed.**

**12. Other Business**

- Next SAP&DC Board of Directors Meeting: May 22, 2024 at 10:00 AM with the Finance Committee Meeting beginning at 9:00 AM to review the budget.

**Adjournment**